

Request received and identity verified by
(name of person receiving request, date)

Data subject submitting request

First name	Last name
Personal identity code	Telephone number
Address	
Email address	

I request that the following personal data to be rectified

I request that the following personal data to be erased

Date, signature and print name of data subject submitting request

Date	Signature and print name
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Actions taken by controller

- The data subject's personal data are not being processed and not available
- The data requested has been erased and he/she has been notified
- The data requested has been rectified and he/she has been notified
- Rectification or erasure of data has been refused either wholly or in part, and the grounds for the refusal has been sent to the data subject

Date _____

Date _____

Date _____

Date, signature, print name and position of person rectifying or erasing data

Date	Signature, print name and position
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