

**INFORMATION SHEET
FOR EXCHANGE STUDENTS
AUTUMN 2016**

INSTITUTIONAL INFORMATION			
University	Lapland University of Applied Sciences (Lapland UAS)		
Address	<table border="0"> <tr> <td>Rovaniemi: International Relations Office Jokiväylä 11 C 96300 ROVANIEMI FINLAND</td> <td>Kemi and Tornio: International Relations Office Lumikontie 2 96400 KEMI FINLAND</td> </tr> </table>	Rovaniemi: International Relations Office Jokiväylä 11 C 96300 ROVANIEMI FINLAND	Kemi and Tornio: International Relations Office Lumikontie 2 96400 KEMI FINLAND
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Contact persons for incoming students	<table border="0"> <tr> <td>Rovaniemi: Kirsi Pulkka kirsi.pulkka@lapinamk.fi</td> <td>Kemi and Tornio: Kati Kehusmaa kati.kehusmaa@lapinamk.fi</td> </tr> </table>	Rovaniemi: Kirsi Pulkka kirsi.pulkka@lapinamk.fi	Kemi and Tornio: Kati Kehusmaa kati.kehusmaa@lapinamk.fi
Rovaniemi: Kirsi Pulkka kirsi.pulkka@lapinamk.fi	Kemi and Tornio: Kati Kehusmaa kati.kehusmaa@lapinamk.fi		
E-mail International Office	international@lapinamk.fi		
Internet	www.lapinamk.fi/en		
Erasmus code	SF ROVANIE11		

ACADEMIC INFORMATION	
Academic Calendar	Academic year: 5 September – 31 May Autumn semester: 5 September – 16 December 2016
Orientation week	6 September – 9 September Compulsory for all exchange students.
Pick up service	5 September (Rovaniemi, Kemi and Tornio) A pick-up service from airport, railway station or bus station is offered during this day.

APPLICATION PROCEDURE	
Lapland UAS has an online application system, SoleMOVE. The international office of Lapland UAS will create the usernames for the applicants after the partner school has nominated them. Your coordinator needs to contact Lapland UAS international relations office by email for the nominations.	
Application enclosures / study	Application enclosures / placement
<ul style="list-style-type: none"> Learning Agreement (preliminary) with signatures from home institution Transcript of Records Passport size photo 	<ul style="list-style-type: none"> Learning Agreement for Traineeships (preliminary) with signatures from home institution Transcript of Records CV Passport size photo
Application forms available	lapinamk.fi/en/Applicants/Exchange-Students/Application-process
Please note that the application is only valid when all the previously mentioned documents are included to the SoleMOVE application enclosures in pdf/jpg format.	
Deadline for applications	3 May for autumn semester

ACCOMMODATION IN ROVANIEMI	
Types of accommodation	Location
Apartments of 2-3 furnished rooms, kitchen and a bathroom. Note: no kitchen utensils or blankets and bedlinen in the room)	Kuntotie (Ounasvaara) (4 km to Rantavitikka campus and 3,5 km to MTI campus)
Type of room	Costs for accommodation
<ul style="list-style-type: none"> • Double rooms (two people share a room) • Single rooms (for exchange students in clinical placement) 	Depends on the type and area of the accommodation, in shared apartments usually between 140 € - 260 €/ month. Lapland UAS is not responsible for possible changes.
Other information	Detailed Information
Internet connection available in the apartments, offered by Lapland UAS.	www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation
Deadline for application	June 2016 (exact day will be informed later) Online application: www.das.fi/English/Home

ACCOMMODATION IN KEMI	
Types of accommodation	Location
Apartments of 2-3 furnished rooms, shared kitchen and a bathroom (kitchen utensils and blankets in the room, nobedlinen). The apartments are rented by housing companies and private sector.	<ul style="list-style-type: none"> • Kyllikinraitti (1 km from Technical and Social campus Kosmos) • In different locations in the Kemi city area
Type of room	Costs for accommodation
<ul style="list-style-type: none"> • double rooms (two people share a room) • single rooms 	Depends on the type and area of the accommodation, in shared apartments usually between 200 €- 260 €/month
Other information	Detailed information
There is no Internet connection available in the apartments; student can purchase the connection him/herself.	www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation
Deadline for application	Application for accommodation must be uploaded to SoleMOVE.

ACCOMMODATION IN TORNIO	
Types of accommodation	Location
Apartments of 2-3 furnished rooms, shared kitchen and a bathroom (kitchen utensils and blankets in the room, no bedlinen)	Kirkkokatu (500 metres from the Business and Culture Minervacampus)
Type of room	Costs for accommodation
<ul style="list-style-type: none"> • double rooms (two people share a room) • single rooms 	Approx. 280 € / month
Other information	Detailed information
Internet connection and free use of laundry room is included to the rent.	www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation
Deadline for application	Application for accommodation must be uploaded to SoleMOVE.

AVERAGE COURSE LOAD PER SEMESTER

30 ECTS	Exchange students are recommended to choose minimum of 30 credit units for one semester.
15 ECTS	Students coming for placement have to choose (marked to learning agreement) minimum of 15 credit units for placement of three months.

COURSES OFFERED IN ENGLISH

The course list and detailed course descriptions can be found here:
lapinamk.fi/en/Applicants/Exchange-Students/Semesters-and-courses

In addition to following study field courses Lapland UAS offers free choice and language courses for all exchange students.

ROVANIEMI – RANTAVITIKKA CAMPUS

Civil Engineering and Surveying	Studies, projects and training in laboratories
Forestry	Studies
Information Technology	Studies, projects and training in laboratories
International Business	Studies
Nursing	Studies and practical training
Physiotherapy	Practical training
Sports and leisure	Studies

Please note that students can choose courses from one studyfield only.

ROVANIEMI - VIIRINKANGAS CAMPUS (MULTIDIMENSIONAL TOURISM INSTITUTE, MTI)

Tourism	Studies
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Please note that students can choose courses from one studyfield only.

KEMI CAMPUS

Electrical Engineering	Studies and training in laboratories
Mechanical Engineering	Studies and training in laboratories
Nursing	Studies and practical training
Social Services	Studies and practical training

Please note that students can choose courses from one studyfield only.

TORNIO CAMPUS

Business Information Technology	Studies
Business Management	Studies
Culture	Studies
Business Management Master's	Studies

Exchange students in Tornio can choose both Business Information Technology and Business Management courses, but the timetables may overlap. Master's degree courses are meant for master level students only.

PLACEMENTS IN ROVANIEMI, KEMI AND TORNIO

Placements are agreed separately. Please contact the international coordinator or international relations office.

INTERNATIONAL RELATIONS OFFICE – STAFF IN ROVANIEMI		
Katja Kuisma-Sandgren <i>Coordinator of International Relations</i> katja.kuisma-sandgren@lapinamk.fi	Kirsi Pulkka <i>Coordinator of International Relations</i> kirsi.pulkka@lapinamk.fi	
INTERNATIONAL COORDINATORS IN ROVANIEMI		
School of Social Services, Health and Sports, Industry and Natural Resources Hellevi Leppiaho <i>International Coordinator, Senior lecturer</i> hellevi.leppiaho@lapinamk.fi	School of Tourism Paula Heikkilä <i>International Coordinator</i> paula.heikkila@lapinamk.fi	School of Business Teresa Chen <i>International Coordinator, Senior lecturer</i> teresa.chen@lapinamk.fi

INTERNATIONAL RELATIONS OFFICE – STAFF IN KEMI & TORNIO	
On a leave until 6 March Kati Kehusmaa <i>Coordinator of International Relations</i> kati.kehusmaa@lapinamk.fi	Until 6 March Jenni Siivola <i>Coordinator of International Relations</i> jenni.siivola@lapinamk.fi
INTERNATIONAL COORDINATORS IN KEMI	
School of Industry and Natural Resources Martta Ruottu <i>International Coordinator, Senior Lecturer</i> martta.ruottu@lapinamk.fi	School of Social Services, Health and Sports Eliisa Kursula <i>International Coordinator, Senior Lecturer</i> eliisa.kursula@lapinamk.fi Kaisu Vinkki <i>International Coordinator, Senior Lecturer</i> kaisu.vinkki@lapinamk.fi
INTERNATIONAL COORDINATOR IN TORNIO	
School of Business and Culture Teresa Chen <i>International Coordinator, Senior Lecturer</i> teresa.chen@lapinamk.fi	